



# Scholastic Events Information Packet



For special academic event pricing, submit your formal request on official school/club letterhead.

Contact Us for additional assistance:  
651.379.1185 or [info@rosevinehall.com](mailto:info@rosevinehall.com)

## YOUR SCHOOL EVENT—YOUR WAY

Rose Vine Hall is the perfect venue for your scholastic event! This packet contains information to make planning seamless—including discounted pricing. Contact your event concierge with questions and to get started today: [info@rosevinehall.com](mailto:info@rosevinehall.com) or 651.379.1185.

### THE BASICS

All prices include a 7.2% sales tax. Staff, white table linens and service items are all included.

Menu selection and guest count are due one week prior to the event. Payment is due at the end of each event, we do not invoice. All buffets include soda, lemonade and water. Add assorted cookies and bars to any buffet for \$1.75 per person.

### AUDIO/VISUAL NEEDS

Slideshows, presentations and DVDs are a great way to enhance your event, and we can help make this a seamless process! We charge a flat fee of \$25.00 for unlimited access to our cutting-edge equipment:

- Podium
- Wireless Microphone
- Projector
- DVD Player

Please communicate all of your AV needs to your event concierge prior to your event to ensure equipment availability. DVDs and computer hookups must be tested prior to your event, as Rose Vine Hall is not responsible for incompatibilities. Please provide the time you plan to play a DVD since access to the player will require the assistance of your event concierge.

### SPECIALTY CAKES/CUPCAKES

Specialty cakes may be brought to Rose Vine Hall. They must come from a licensed baker. Rose Vine Hall will cut and serve the cake and provide the utensils, napkins and plates for a flat fee of \$0.50 per person. The Cupcake fee is \$20.00.

### DECORATIONS AND CLEAN UP

While Rose Vine Hall encourages you to decorate our space to personalize your event **we do not allow glitter, confetti, duct tape or anything that may damage walls, tables, carpets, etc. A cleaning fee will be assessed for excessive damage** such as wax or frosting ground into the carpet.

\_\_\_\_\_ Initial to show you have read the Decorations and Clean Up section.

# MENU

## PASTA BUFFET

Includes Caesar salad, garlic bread and penne and fettuccine pasta prepared al dente and tossed lightly in olive oil with your choice of two of the following sauces:

- Black Pepper Alfredo
- Black Pepper Alfredo w/ Chicken
- Italian Bolognese
- Marinara
- Marinara w/ Meat Sauce

PRICING: **Children 12 and under:** \$9.75 per person | **Adults:** \$15.25 per person

## PIZZA BUFFET

Includes Caesar salad and your choice of three of the following specialty pizzas:

- Athenian Chicken
- Cheese Veggie
- Classic Pepperoni
- Northern Italian
- Straight Up Sausage
- Thai Chicken

**Or, build your own with your own selection of toppings:**

Pepperoni, sausage, bacon, sun-dried tomatoes, prosciutto, red onion, black olives, jalapenos, roasted chicken, roasted red peppers, green peppers, mushrooms, Parmesan cheese, crumbled blue cheese.

Pizza Buffet is available for a maximum of 50 guests.

PRICING: **Children 12 and under:** \$9.75 per person | **Adults:** \$15.25 per person

## TACO BUFFET

Includes flour tortillas, corn shells, ground beef, shredded chicken, refried beans, Spanish rice, tortilla chips and the following fixings:

- Diced tomatoes
- Onions
- Salsa
- Shredded cheddar
- Shredded lettuce
- Sour cream

Add queso dip for \$1.50 per person.

PRICING: **Children 12 and under:** \$9.75 per person | **Adults:** \$15.25 per person

## MENU—CONTINUED

### BBQ PORK BUFFET

Our slow-roasted pork is covered in a tasty BBQ sauce and served with sesame buns, individual bags of chips and your choice of the following:

- Straight-cut fries OR potato salad
- Caesar salad OR coleslaw

**PRICING: Children 12 and under: \$9.75 per person | Adults: \$15.25 per person**

### BURGER BUFFET

Half-pound burgers are served with sesame buns, Caesar salad, individual bags of potato chips and the following fixings:

- Cheddar Cheese
- Lettuce
- Mayo
- Onion
- Pickle Spears
- Tomatoes

Add bacon, mushrooms and sautéed onions for \$1.50 per person.

**PRICING: Children 12 and under: \$9.75 per person | Adults: \$15.25 per person**

### CHICKEN SANDWICH BUFFET

Grilled chicken breasts are served with sesame buns, Caesar salad, individual bags of potato chips and the following fixings:

- Cheddar cheese
- Lettuce
- Mayo
- Onion
- Pickle Spears
- Tomatoes

Add bacon, mushrooms and sautéed onions for \$1.50 per person.

**PRICING: Children 12 and under: \$9.75 per person | Adults: \$15.25 per person**